

PARDOE SPORTSMEN'S ASSOCIATION  
**BY-LAWS**

ARTICLE I

DUTIES OF OFFICERS: It shall be the duties of all elected officers to acquaint themselves thoroughly with the provisions of the Constitution and By-Laws, and to assist the President in seeing that they are carried out. It shall be permissible for all officers to use Association stationery for club activities.

**PRESIDENT:** The president shall preside at all meetings of the association, to see that the Constitution and By-Laws are carried out; to cast the deciding vote in case of a tie, and perform such other duties of the office. He shall be ex-officio, a member of all Committees. He shall, with the approval of the Board of Directors, execute all contracts of the Association.

**VICE PRESIDENT:** The Vice President shall assist the President when necessary, and in the absence of the President, shall perform the duties of the President.

**SECRETARY:** The secretary shall keep accurate minutes of all meetings and conduct all Association correspondence. He/she shall be custodian of the general files of the association. It shall be his/her duty to order stationery.

**TREASURER:** He shall be the custodian of all the monies belonging to the Association. He shall give a receipt for all monies received and deposit such monies in the name of the Association in a bank approved by the Executive Directors. He shall pay all orders approved. He shall keep a correct account of all monies, and report same at regular Association meetings for approval of the Association. The Treasurer shall be bonded to the amount of four thousand dollars (\$4,000.00)

ARTICLE II

ANNUAL DUES: The annual membership dues of this association shall be of an amount set by the Executive Board and approved by 2/3 vote of attending members at the meeting following that which announcement of intended change is made.

Membership cards for the upcoming year shall be made available November 1.

### ARTICLE III

**PENALTIES:** Any member guilty of conduct unbecoming of a sportsman, or who willfully violates the rules of this constitution and By-laws, may be expelled by two-thirds vote of the Executive Directors. Any person who forfeits membership for any cause whatsoever relinquishes all claims upon the Club. Officers and directors may be removed from office by a two-thirds vote a regular meeting, provided that notice of such action shall be signed by ten(10) members in good standing, and said notice read at two regular club meetings prior to the meeting of said vote. Appointed committees may be removed by the President with the approval of two-thirds vote of the executive board of directors.

### ARTICLE IV

**RULES OF ORDER:** Robert's Rules of Order shall be standard on all points not contained in the Constitution and by-laws of this Association.

### ARTICLE V

**ELECTIONS:** All officers and directors shall serve a term of one year. The President may call a special election to fill a vacancy of any office. Nominations from the floor at the November meeting each year shall comprise the primary election. The President shall appoint and Election Committee, whose duty it shall be to prepare ballots and conduct the election. It shall be permissible for members to write in the name of candidates not formally nominated. The election shall be held at the December meeting. All elected officers and directors shall assume office at the nomination meeting must be contacted by the election committee and their acceptance of such nomination be secured before listing on the ballot. It shall be the duty of the election committee to see that at least one (1) nominee has been listed for each office before proceeding with the official election.

### ARTICLE VI

**SPECIAL REGULATIONS:** A majority vote carried except where otherwise specified and shall be conducted via vote unless ballot is called for.

All committee and officer reports shall be voted on at regular meetings.

### ARTICLE VI cont.

Any decision of the Executive Board of Directors may be appealed by the membership and rescinded by a two-thirds vote of attending members provided such appeal be made in writing to the President with ten (10) days following such decision and acted upon no later than the second meeting following such notice or appeal.

When any member shall have belonged ten (10) consecutive years to the Association and served on the Executive Board for one (1) full term in a satisfactory manner, it shall be in order for any member in good standing to motion from the floor of a regular meeting that the member be awarded a life membership to the Association. Provided the motion is carried by a two-thirds vote, the cord shall be presented by the President at the following meeting. This shall be recognized as the highest award of the Association and un-obtainable otherwise.

Honorary membership may be awarded to any person whose name is presented at a regular meeting, providing the named person is known by the membership to be working for the best interest of the sportsmen and conversation. By a unanimous vote of the members present, shall this be approved, and the honorary membership shall remain valid on the membership roll until removed by vote of the club, or death of the person.

At the earliest convenience following the December meeting each year, the Treasurer shall draw check for bills of account that have been authorized paid. He shall secure a final bank statement and submit treasury books to the Audit Committee upon appointment of such a committee by the President.

Analysis of the Pardoe Practical Shooting League shall be through monthly reports given at the regular Association meetings, with an annual audit of League financial proceedings in conjunction with the association audit as specified in Paragraph 6, this article.

#### ARTICLE VII

AMENDMENTS: These by-laws may be amended by a two-thirds vote of the members present at any legal club meeting, provided that said amendment shall have been submitted in petition form, signed by ten (10) members in good standing, and read at one (1) legal club meeting prior to the meeting at which it is being voted on for adoption.

#### ARTICLE VIII

## ORDER OF BUSINESS

1. Roll call of officers and directors
2. Minutes of previous meeting
3. Reports of directors
4. Reports of appointed committees
5. Reading of communications
6. Unfinished business
7. New business
8. Bills of account
9. Treasurer's report
10. Good of the order
11. Speakers and Entertainment

Constitution and By-laws revised and adopted this December 4, 1990.